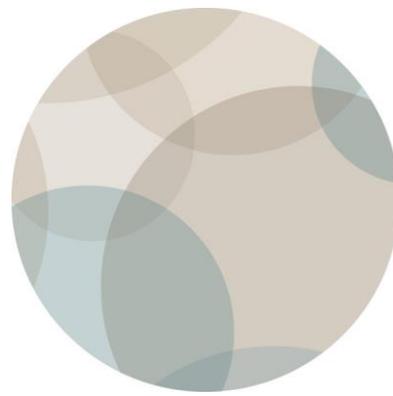


“Facilitation is a process with structure that enables effectiveness, impact and high-quality decisions as a team.”

Parineeta Mehra



Facilitating for Results Workshop

LEARNING OUTCOMES

At the end of this course you will be able to:

- Apply the facilitation skills for group meetings
- Select and apply the best opening formats for introductions
- Plan the structure of a facilitated session
- Decide on which micro skills to employ to direct group work and action planning
- Describe difficult behaviour and select a method to minimise the impact
- Relate divergent and convergent thinking to your group

INVESTMENT

\$1,400 (excl GST) each participant receives a full set of training notes – your own comprehensive ‘go to’ guide to facilitation.

WORKSHOP DETAILS

Two consecutive days, from 9.00am to 4.30pm.

VENUE: Fusion, Level 4, 85 The Terrace, Wellington.

DATES: For current dates see the website or get in touch.

FOR BOOKINGS

EMAIL: info@tregaskisbrown.co.nz

PHONE: 04 499 9363

VISIT: www.tregaskisbrown.co.nz

Facilitating for Results will give you the skills to set up and run genuinely productive workshops.

Facilitating for Results is an intensive two-day workshop designed to give you a thorough grounding in the processes and models you need to become a confident and effective facilitator.

Through experience, you’ve probably got the facilitation basics right. But what about that upcoming workshop where you know your skills will really be put to the test?

WHAT DO FACILITATORS DO?

In essence, facilitators help groups to do their best thinking.

Skilful facilitators look after how things are discussed so the group can focus on why they’re there. Great facilitators:

- Guide how each topic is addressed, suitable to the purpose of the meeting
- Intervene appropriately to keep the group on task
- Know when to change tack – and do so seamlessly
- Steer the group successfully through complex parts of the discussion

WHO WILL BENEFIT

Whether it’s a decision-making forum, a consultation process, or a complex problem-solving workshop, this programme gives you the tools to plan and manage these well.

AN APPLIED LEARNING APPROACH

The course is lively, interactive and varied. Learning is collaborative and participants will have the chance to share ideas and work on solutions to problems together.

CANCELLATION POLICY

If you can’t attend, you may send a substitute attendee. Please advise us of the attendee’s name as soon as possible. If you cancel between 10 and 6 days before the workshop start date, 50% of the fee will be refunded. If you cancel with less than 5 days’ notice there will be no refund.